

WE CLAIM:

1. A method of producing a document at a remote typing station using information input from a remote user location, the method comprising the following steps:

- 5 establishing a telephonic connection between a user location and a central computer;
- establishing a connection between the typing station and the central computer;
- entering voice user information from the user location into the central
- 10 computer via the telephonic connection;
- entering image user information from the user location into the central computer via the telephonic connection;
- receiving and storing the input user information in the central computer;
- generating a notification signal to a remote typing station indicating that
- 15 user information has been received;
- retrieving input user information, at the typing station, from the central computer;
- producing a document at the typing station using the user information
- from the central computer, the document including the image
- 20 information correlated with the verbal information;
- transmitting the document from the typing station to the central computer;
- receiving and storing the document in the central computer;
- establishing a connection between a destination location and the central

computer; and
transmitting the document from the central computer to the destination
location.

2. A method according to claim 1, wherein the step of entering image
5 information from the user location into the central computer via the telephonic
connection comprises entering digital image data into the central computer.

3. A method according to claim 2, wherein the step of entering image
information from the user location into the central computer via the telephonic
connection comprises entering digital image data into the central computer via a
10 hand-held phone/camera device.

4. A method according to claim 1, wherein the step of establishing a
telephonic connection between the typing station and the central computer
comprises establishing an internet connection between the typing station and
the central computer.

15 5. A method according to claim 4, wherein the step of retrieving input
information, at the typing station, from the central computer comprises
downloading input information to the typing station via the internet connection
using streaming.

6. A method according to claim 4, wherein the step of transmitting the document from the typing station to the central computer via the telephonic connection comprises uploading input information from the typing station via the internet connection.

5 7. A method according to claim 1, wherein the step of establishing a telephonic connection between the user location and the central computer comprises establishing an internet connection between the user location and the central computer.

8. A method according to claim 7, wherein the step of transmitting the
10 document from the central computer to the user location via the telephonic connection comprises downloading the document via the internet connection.

9. A method according to claim 8, wherein the step of transmitting the document from the central computer to the user location via the telephonic connection comprises e-mailing the input information to the user via the internet
15 connection.

10. A method of producing a document at a remote typing station using information input from a remote user location, the method comprising the following steps:

establishing a telephonic connection between a user location and a central
5 computer;

entering voice and image information from the user location into the
central computer via the telephonic connection;

receiving and storing the input information in the central computer;

generating a notification signal to a remote typing station indicating that
10 information has been received;

establishing a telephonic connection between the typing station and the
central computer;

retrieving input information, at the typing station, from the central
computer;

15 producing a document at the typing station using the information from the
central computer;

transmitting the document from the typing station to the central computer
via the telephonic connection;

generating a notification signal to a remote proofreading station indicating
20 that information has been received;

establishing a telephonic connection between the proofreading station and
the central computer;

retrieving the document, at the proofreading station, from the central
computer;

processing the document at the proofreading station to produce a final document;

transmitting the final document from the proofreading station to the central computer via the telephonic connection;

5 receiving and storing the final document in the central computer;
establishing a telephonic connection between the user location and the central computer; and

transmitting the final document from the central computer to the user location via the telephonic connection.

10 11. A method according to claim 10, wherein the step of processing the document at the proofreading station to produce a final document comprises reviewing the document to identify errors in spelling, grammar, or content, and correcting any such errors that are identified.

12. A method according to claim 10, wherein the step of entering image
15 information from the user location into the central computer via the telephonic connection comprises entering digital image data into the central computer.

13. A method according to claim 10, wherein the step of entering information from the user location into the central computer via the telephonic connection comprises entering faxed material into the central computer.

14. A method according to claim 10, wherein the step of establishing a telephonic connection between the typing station and the central computer comprises establishing an internet connection between the typing station and the central computer.

5 15. A method according to claim 14, wherein the step of retrieving input information, at the typing station, from the central computer comprises downloading input information to the typing station via the internet connection.

16. A method according to claim 14, wherein the step of transmitting the document from the typing station to the central computer via the telephonic
10 connection comprises

17. A method according to claim 10, wherein the step of establishing a telephonic connection between the user location and the central computer comprises establishing an internet connection between the user location and the central computer.

15 18. A method according to claim 17, wherein the step of transmitting the document from the central computer to the user location via the telephonic connection comprises uploading the document via the internet connection.

19. A method according to claim 18, wherein the step of transmitting the document from the central computer to the user location via the telephonic connection comprises e-mailing the input information to the user via the internet connection.

5 20. A method according to claim 10, wherein the step of establishing a telephonic connection between the proofreading station and the central computer comprises establishing an internet connection between the proofreading station and the central computer.